

**St Andrew's River Heights United Church**  
**255 Oak Street**  
**Council Meeting MINUTES January 21, 2020**  
**Board Room at 7:00 pm**

**Council Meeting:**

**Administration**

1. Call to Order (7:05pm): Greetings/Vision Statement
2. Devotion: Paul
3. Motion to appoint Glenn Neufeld as a member-at-large to the council for the 2019/2020 Council year. Moved by Anne. Seconded by Bill. All in favour. Carried.
4. Motion to approve the agenda with amendments. Moved by Rob. Seconded by Michael. All in favour. Carried.
5. Approval of Minutes from November 10, 2019. Moved by Rob. Seconded by Paul. All in favour. Carried.
6. Monthly presentation: Foundation (Deborah)
  - a. See attached
  - b. How do we promote bequeathing? Can stewardship help?
7. Correspondence: none

**Items for Discussion/Update**

1. New office manager
  - a. We received Andrea's resignation on Dec 19. Andrea continues to support the transition of new employee and has left an up-to-date manual of office procedures.
  - b. Started recruitment process on Dec 20, received 22 resumes. The M & P Committee reviewed and scored each. Three interviews were scheduled and 2 were conducted.
2. Strategic Priorities update;
  - Exploring amalgamation (Anne and Karen)
    - Karen and Anne met with Eunice and Lorraine at Westworth United.
    - Westworth has just started the affirming process.
    - Community Care Team has been established
    - Agreed to explore amalgamation and reach out (meet with) Prairie Spirit, St. Mary's Road and Headingly. They have requested one council member and congregation member to form a committee. Noreen and Lorne will be part of this committee; Lorne's term is up in February.

- They have adopted the phrase “responsible maintenance” of their building
  - Some consideration about a joint youth group
  - Building Maintenance Plan
    - P & A is awaiting a decision on funding and repairs.
    - Electrical is most urgent. Is it realistic that we can take this project on? Not realistic to fundraise
    - Suggestion to look into grants. Volunteer Shirley Render will contact Westworth Church to find out which grants have supported their work.
  - Vibrant children and youth programs (Lorne and Lisa)
    - Had hoped to meet with C/E committee in Jan, but meeting has been rescheduled to February. The Focus group will run thereafter.
  - Radical hospitality vision
    - Noreen to give an update on Sunday about radical hospitality
  - Communication structures and interest group structures
    - Anne spoke to the congregation that was received well.
    - We will continue to provide monthly updates on our strategic priorities to the congregation during worship. Noreen will provide next update on radical hospitality.
3. Guatemala Mission experience (Karen)
- a. The Guatemala experience has come to an end. There will be a letter going to the Rotary in Guatemala.
  - b. There is money left in this mission and the committee is recommending the remaining money goes to the Ripple Effect scholarships in Guatemala \$11,372.24
  - c. Want to leave some money earmarked for the youth mission experience which may be a joint trip to Cuba with youth from Westworth (approx. \$28,000)
  - d. Discussion about the funds raised and mission experience.
4. Nominations
- a. Glen Neufeld has been appointed to replace Linda and will let his name stand for the 2019/2020 year.
  - b. Sara Cory will let her name stand as a member-at-large for the 2019/2020 year.

#### **Items for Decision:**

1. **Treasure’s Report/Budget:** Bill
  - a. Review of the draft 2019/2020 budget
  - b. Member givings projected to be down by approx. \$22,000
  - c. Basement bookstore has been successful, need to find someone to take it over as Betty is departing.

- d. Motion to recommend the 2019/2020 budget. Moved by Bill. Seconded by Paul.  
All in favour. Carried.
- 2. AGM: meeting/report
  - a. Ask ABC to cater luncheon for AGM
- 3. TLDR: concert request
  - a. Request to hold a fundraiser at the end of March but it would require the church to sell tickets and advertise. Will reply as no.
- 4. Update on the constitution revisions.
  - a. The committee will continue revising the constitution so that it reflects the new governance structure that was approved by the congregation and the United Church bylaws. The Committee is 90 per cent done.

**Other Business:**

**Adjournment at 9:15**

**Next Meeting February 18, 2020**

**Next Meeting: AGM February 23, 2020**

**St. Andrew's River Heights United Church Foundation**  
**Report to the Service Team of St. Andrew's River Heights United Church**  
**January 2020**

We held our annual meeting of the foundation in November 2019. At our meeting the Board approved a distribution to the church for calendar 2020 in the amount of \$28,000, which is a decrease from the amount paid in 2019 of \$30,000, to again leave more in the Foundation investments for growth for the future. This lower amount is in line with our By Laws, however, may not be compliant with the CRA requirement to distribute a minimum of 3.5% of the value of the assets of the Foundation. I will have our auditors review this to ensure we are in line with CRA requirements.

We also approved Frostiak & Leslie as the auditors for the foundation for the year ended December 31, 2019. Our audit costs should be approximately the same as last at \$4,500.00. We also have three new board members who joined us this year being Sue Bolton, Robert Barr and Allison Koots.

The market value of our portfolio of investments at December 31, 2019 was \$886,000.00 and increase over last years value of \$834,000.00. The one-year rate of return on the portfolio, as reported to us from our investment advisor from CIBC Woodgundy, was 10.786%, a 3-year return of 4.474%, a 5-year return of 3.3877% and since inception return of 5.357%. Our estimated income on the portfolio from dividends and interest should be approximately \$33,000.00 in 2020. Which given the conservative make up of this portfolio I am very pleased with these results.

I am also very pleased to report for the first time in several years the donations to the foundation this past year increased to \$14,396.45, up from \$8,286.46 last year.

Again I need to report, similar to last year, I am now past the term limits as based on our By laws, to be the Chair of the Foundation Board, however as we were not able to find a replacement the Board approved an extension to my term as Chair for the following year.

Respectfully submitted,

Deborah Metcalfe