

**St Andrew's River Heights United Church
Inclement Weather Protocol/Guidelines
November, 2012**

The Board recognises that from time to time in a Manitoba winter/other season there are natural circumstances which may interfere with the holding of a Sunday Service. This would be seen to be a rare occurrence, but this protocol is meant to assist those in charge of making a decision for and on behalf of all involved both staff and congregants. To that end a procedure to make an announcement will be developed.

In general, the Board believes that the Sunday services should not be cancelled.

However, if the following conditions exist the protocol itemised below may be followed:

1. City officials have asked citizens to stay off the roads
2. Streets around the church are impassable
3. Parking around the church is impossible due to the depth of the snow
4. Visibility is affected because of blizzard conditions
5. The electricity is not working
6. There is a water main break or a flood.
7. Snow clearing personnel are unable to clear the access points to the church
8. Ministry personnel are unable to get to the church due to road and/or blizzard conditions

In these extreme circumstances (see above) the following guidelines are suggested:

- The Board chair and the ministers will confer in order to reach a decision and confer with the person who has been delegated to create an announcement with the media
- The Board chair and ministry personnel will follow the directives of the city (see above)

Examples of ways that we could possibly communicate with parishioners:

- Protocol about where congregants may get information will be established. These may include:
 - PSA on CJOB, CBC or other media,
 - Facebook post
 - Website (Karen or Cathy alert Andrea to update website)
 - Announcement on the telephone message machine at the church (204-488-1130, extension 8), which will announce that, "This is St. Andrew's.... Services this Sunday will be cancelled. Please see our website for further information"