

**St Andrew's River Heights United Church**  
**255 Oak Street**  
**Council Meeting March 21, 2022, 7:30 p.m.**

**MINUTES**

Present: Rob Siddall, Karen Lumley, Glenn Neufeld, Iris McKay, Bill Craddock, Lisa Richards, Leigh Carlson, Michael Duncan

Regrets: Kathy Knowles

1. Call to Order: Greetings/Vision Statement
2. Devotion: Karen
3. Approval of February 21, 2022 minutes
  - Approved- Moved by Glenn, seconded by Bill, all in favor.
4. Church Groups:
  - Presentation – Worship (Karen)
    - Due to a mix-up Worship was not contacted and so there was no presentation. The Worship presentation will be re-scheduled for May.
  - Other Group Liaison Updates
    - Ticket sales for the choir show are selling well, in particular the afternoon show.
  - Liaison Guide and Group Contacts (Rob)
    - Rob reviewed the role of the Council liaisons, and current liaison assignments.
    - Anne and Sarah have left Council, so we are looking to fill these roles.

DECISION: Leigh to be liaison for Fellowship, and Iris to be liaison for Worship

- April Presentation – Fellowship
5. Election of Council Treasurer and Council Secretary (Rob)
    - Bill has agreed to continue on as Treasurer, and Lisa has agreed to continue on as Secretary. All in favour.

## 6. 2023 Devotion and Congregation Reporting Schedules (Rob)

- We reviewed the proposed schedules. There were no issues with the assignments, other than Lisa to switch with Glenn for the report to congregation.

## 7. Room Set-up Protocol for Events (Rob)

- There was a discussion about a room set-up protocol for internal events, as it was unclear who was to set up tables for a recent event. Generally the group sponsoring an event has been responsible for room set-up and clean up, rather than it being a paid role for the caretaker.
- Council is very supportive of internal church events, but elected to leave the existing practice in place such that the group putting on an event will remain responsible for room set-up and clean up, although if muffins or cookies are to be provided at such events they may be purchased and the receipt submitted to the church for reimbursement
- If a group needs additional assistance (e.g. bringing up chairs from the basement), requests for volunteers can go in the bulletin.
- For external events, this is dealt with in the rental agreement.

ACTION: The need for a formal written protocol will be considered further by Rob.

## 8. Treasurer's Report (Bill)

- Member givings to date were \$49,790 or \$5,634 more than budgeted. This compares to last year when member givings were \$48,235. Miscellaneous rental income was \$4,437, compared to \$2,318 last year.

Expenses were \$865 less than budget when the United Church assessment is excluded. That assessment was \$6,644 less than budgeted.

While the overall year to date deficit was \$15,814 less than budgeted, it was still \$24,193. That amount of monies had to be available from our cash balances.

- Bill advised that the Finance Group does not feel that we have the funds for the youth worker position which had been discussed at the last meeting. Council discussed the merits of spending approximately \$25,000 per year for a youth worker to create programs that would hopefully increase young families in our congregation. We also discussed the types of activities that might attract youth (e.g. service learning) and Karen noted that Twylla is the youth worker from Prairie to Pine who may be able to coordinate some initial activities. We might also consider partnering with other churches.

DECISION: Motion put forward by Bill for St. Andrews to defer any further discussion on the hiring of a youth worker until such time as it can be financially accommodated. Glenn seconded, and the majority were in favor. Carried.

ACTION: Karen will touch base with Twylla to see what she might be able to offer our youth in terms of activities.

9. Other Business:

- March Report to Congregation: Rob
- Other
  - Choir bursary- deferred to a future meeting.
  - Rita has advised of an upcoming remit on an Indigenous branch of the United Church.  
ACTION: We will invite Rita to our April meeting. Rob to circulate the information that Rita provided.
  - Caretaker position- P&A has provided a termination notice to the current contractor, and the posting for the position has been well received with approximately 50 applicants.

10. Adjournment at 9:10 pm.

**Next Meeting:**

- Tuesday, April 18, 2023 at 7:30  
Devotion: Lisa  
Report to Congregation: Michael