

St Andrew's River Heights United Church

255 Oak Street

Church Council Meeting – Tuesday, March 19, 2019

Board room @ 7:00 pm

Council Meeting:

In attendance: Anne Grewar, Rob Siddel, Paul Webster, Bill Craddock, Lorne Hurst
Noreen Mian, Michael Duncan, Karen Lumley, Lisa Richards, Linda Paul

Administration

1. Call to Order: at 7:02

- a. Greetings/Vision Statement
- b. Request to sign up for a devotion

2. Devotion

- a. Read by Karen

3. Introductions

4. Motion to elect new directors

- a. Motion to approve Noreen Mian as secretary. Moved by Bill, seconded by Lorne. All in favour. Motion carried.
- b. Motion to approve Linda Paul as Member-at-Large. Moved by Lorne. Seconded by Paul. All in favour. Motion carried.

5. Approval of Agenda

- a. Motion to approve the agenda with changes. Moved by Noreen. Seconded by Rob. All in favour. Motion carried.

6. Approval of the February 19, 2019 meeting minutes and Special Meeting minutes from February 27, 2019

- a. Motion to approve the Feb 19 meeting minutes. Moved by Rob. Seconded by Paul. All in favour. Motion carried.
- b. Motion to approve the minutes from the Feb 27 Special Meeting minutes. Moved by Linda. Seconded by Rob. All in favour. Motion carried.

7. Business Arising – Ministry profile group update – Michael

- a. M & P have gone through the appropriate processes as outlined by Mary Beth and have reviewed the position descriptions, contracts, financial viability and demographic profiles. Based on those criteria it was determined that the positions descriptions are appropriate for congregational needs.
- b. At a Special meeting held February 27th, The Service Team appointed a Ministry Profile Project Team – Michael Duncan was appointed temporary chair of the initial meeting of this team
- c. MPPT Team held a meeting on March 6th to review and fill out the Demographic, Financial, and Community Profile, as well as the Ministry and Mission Profile documents of our Pastoral Charge.
- d. Michael Duncan I was appointed chair of the Ministry Profile Project Team at this meeting.
- e. The Ministry Position Descriptions recommended by M&P and approved by the Service Team last summer were reviewed.
- f. A financial viability report completed by the Treasurer was also reviewed.
- g. During the March 17th service we will make an announcement for a special meeting of the congregation to be held on March 31, following the service that day, to review and discuss the MPS process and provide an opportunity for the congregation to share their thoughts, concerns and hopes for our needs with respect to the Ministry Team.
- h. Based on those criteria the MPPT will recommend to the congregation that the positions descriptions are appropriate for congregational needs.
- i. Action: Michael will contact Mary to:
 - i. Confirm that the congregational meeting to review the ministry profile is set for March 31 following service and;
 - ii. To request a resource that outlines the procedure and content for this meeting

8. Correspondence:

- a. **Heather Lea, chair of Committee on Community of Faith Support for Prarie to Pine Region**
On behalf of the Committee
- b. **Enclosures; Preparing the Covenant, biblical and Theological**
- c. **Preparing the Covenant, A Sample Covenant of Mutual Commitment, Accountability and Support**
- d. **Preparing the Covenant, Notes to Help Prepare the Covenant**
- e. **Manual 2019. Section B.2**
 - a. A few people are needed to draft a Covenant with the new region prior to the annual meeting on June 19
 - b. This document needs to be approved by council at the May meeting
 - c. Action: the council will review the sample document for the April meeting and suggest congregation members to work on the covenant
- f. Letter from congregation member regarding communication plans for the church
 - a. Discussion.
 - b. Action: Communication will be an ongoing discussion of the council.

Items for Discussion/Update

1. Treasurer's Report – Bill

- a. Most revenue and expense items are close to budget. Member givings are \$8,635 over budget and are \$4,849 greater than last year at this time. The most significant expense item deviation from budget is the heating component of maintenance and repairs. This item is \$3,339 which is 63% of the annual budged total. While the overall deficit for the month is \$19,834, this is still \$7,065 better than budget and is similar to last year.
- b. Report on choir show revenue. This year has netted \$9,075.80. Fifty nine fewer tickets were sold.

c. The finance committee has voted unanimously to make the family washroom fully accessible by adding an automatic door. Estimate is approximately \$2,400.

i. Motion to make the family washroom fully accessible. Moved by Bill. Seconded by Rob. All in favour. Motion carried.

2. Presentation from Group (reschedule Worship group)

3. Group Membership

a. The council is asked to review. Andrea will email to groups directly.

b. Nancy Hodgson will be stepping down as chair of Outreach but will stay on the committee

4. Review Governance Model

a. Liaisons

a. Interim reference guide was sent to the Council. A new governance model was adopted in January with the understanding that a few minor adjustments to language would be made.

b. Discussion regarding the role of the liaison. Decision to change “from 1 or 2 meetings” to occasional meetings

b. Group liaisons:

a. Property & Administration: Bill Caddock

c. Christian Education: Lisa

d. Fellowship: Paul

e. Finance & Foundation: Bill

f. Stewardship: Lorne

g. Trustee: Anne

h. Worship: Linda

a. The worship group annual visit will be rescheduled to the May meeting

i. Governance: Rob

c. Discussion regarding the role of Member-at-Large. Decision to remove the criteria related to the Member-at-Large as it does not represent the role.

Items for Decision:

Other Business

Visioning-Karen

1. Suggestion to do some visioning as a council
2. Action: Suggestion to send Noreen names of consultants who work in the realm of spiritual health.

Motion to adjourn.

Adjournment: 9:00 pm

Vision Statement:

To Live as Christ would have us live, in love with compassion and seeking justice, by sharing God's grace, learning from scripture, growing through the Spirit and being transformed by faith.

Next Meeting:

Tuesday, April 16, 2019