

St. Andrew's River Heights United Church
Annual General Meeting
February 25, 2018
Attendance: 62

1. **Call to order and declaration of quorum.** Chair Paul Webster called the meeting to order at 12:10 pm. A quorum was present, with 62 people in attendance. Paul noted the following correction to the Annual Report: under Baptisms, the name Charlie Frances Elcomb-Bowles should read as Claire Frances Elcomb-Bowles. Paul also noted that since the publication of the report, Bruce Burrow and Marjorie Eckert have both resigned from the position of Church Trustee. Paul thanked Bruce and Marjorie for their service.
2. **Opening prayer and time of remembrance.** Karen Lumley opened the meeting with prayer. Those present were asked to reflect and remember as Cathy Kinsman and Karen Lumley read out the names of those whose funerals and memorial services were conducted during the past year at St. Andrew's.
3. **Motion to allow adherents to vote. Moved:** Clark Brownlee/Linda Paul that adherents be permitted to vote during this meeting. **Carried**
4. **Motion to accept the agenda. Moved:** Anne Grewar/Allison Koots that the agenda is accepted as presented. **Carried**
5. **Motion to accept minutes. Moved:** Glen Neufeld/Betty Jubinville that the minutes of the Annual General Meeting, February 26, 2017 are accepted as presented. **Carried**
6. **Acceptance of Interest Group reports. Motion:** Joan Stevenson/David Wreford that the Interest Group reports are accepted as presented. **Carried**
7. **Report of the Chair of the Service Team.** Paul Webster thanked all current members of the Service Team. He then read a series of passages related to volunteerism, and he thanked everyone at St. Andrew's who has volunteered their time and talents to the church.
8. **Governance working model review.** Paul Webster thanked Governance Interest Group members Linda Paul, Ellen Bruneau, Joan Stevenson, and Rob Siddall. Paul reported that due to the extension of the Governance Working Model, a vote on whether or not to adopt the model on a continual basis will not be held at the 2018 AGM as previously planned. Instead, the Governance Interest Group will review the model and make a recommendation to the congregation at some point in autumn of 2018. A final vote will then take place at the 2019 AGM.
9. **Foundation Report.** Due to the absence of Foundation Chair Deborah Metcalfe, Paul Webster provided a summary of the Foundation Report which is available in full on page 27 of the Annual Report. Paul noted that Deborah is seeking any member of the congregation who is interested in serving on the board of the Foundation, as it is currently short by two members.

10. Finance Report: Bill Craddock

- a. **Independent Reviewer's Statement:** Bill Craddock presented the Independent Reviewer's Report which was prepared by Howard Rempel. Bill mentioned that he is pleased with the quality and thoroughness of Howard's review.
- b. **Finance Report:** Bill Craddock reported that the financial situation in 2017 was much better than expected. Although the budget had projected a deficit of \$17,707, the end of the year actually resulted in a surplus of \$1,529. This favourable outcome was largely a result of increased member givings, which were \$15,457 over budget. In addition, expenses for the year were under budget, and there was some extra revenue from other sources of income. **Moved:** Bill Craddock/John Swan that the congregation accept the financial statements as written for the year 2017. **Carried**
- c. **2018 Budget:** Bill Craddock presented the budget for 2018, which projects a \$0 surplus/deficit. The budget includes a grant from the Foundation which is \$15,000 greater than last year, as well as a projected increase of \$5,000 in investment income from the church's own investments. Member givings are projected to be lower than last year based on the pledges that have been received. The main increases in expenses are in salaries, as well as a moderate increase in heating costs. There is an expected increase in rental income from the daycare due to the new lease which will come into effect on July 1. Bill also mentioned that in addition to the operating account, the church has several allocated accounts. This year, there is a new allocated account as a result of an agreement with the group Spirit Path.

Bill also noted that the budget projects an additional \$9,000 in fundraising revenue this year. The Goods & Services Auction has been scheduled for April 22, 2018, and the Garage Sale will take place on June 2, 2018. A volunteer is needed to organize each of these events. Bill added that beginning May 3, a storage Pod will be rented and placed in the church parking lot off the back lane or on Oak Street to accept goods in advance of the garage sale. Aside from these two fundraisers, it was noted that the choir has agreed to donate all of the revenue from this year's choir show to the church budget. Finally, there will be a Quiz Night on April 7, 2018.

Moved: Bill Craddock/Rob Siddall that the congregation accept the operating budget as written for the year 2018. **Carried**

- 11. **Nominations.** Paul started by thanking the members of the Nominating Interest Group. Paul then reported that Sharri Bertram and Kelvin Koots will be stepping down from the Service Team, but the Nominating Interest Group has had success in filling several positions. Anne Grewar will move to the position of Vice-Chair of the Service Team. Rob Siddall and Lorne Hurst have agreed to join the Service Team as members-at-large. Ruth McKenzie has agreed to continue as Chair of Worship. Glen Neufeld has agreed to join the Stewardship Interest Group. Deborah Metcalfe has agreed to continue as chair of the Foundation. The positions which have yet to be filled are Chair of Ministry & Personnel, Service Team Secretary, and Chair of Finance. The Slate of Officers of the Service Team and Interest Groups is as follows:

Service Team

Chair – Paul Webster

Vice-Chair – Anne Grewar

Treasurer – Bill Craddock

Secretary – Linda Paul (Interim)

Ministry & Personnel – Fred Cross (Acting Chair)

Presbytery Rep – Peter Brehaut

Member-at-large – Jeff Kremer

Member-at-large – Rob Siddall

Member-at-large – Lorne Hurst

Interest Groups

Fellowship – Betty Jubinville

Finance – vacant

Foundation – Deborah Metcalfe

Christian Education – Tara McCallum

Outreach – Nancy Hodgson

Stewardship – Clark Brownlee

Worship – Ruth McKenzie

Property & Administration – Gord Shawcross and John Swan, Co-Chairs

Other Presbytery Representatives: Vinny Ashton, Linda Paul, Heather Mian, and Rita Swan

Trustees: Bernard Boland, Hartley Stinson, Ellen Bruneau, Gord Shawcross, and John Barber

Moved: Paul Webster/Joan Stevenson that the Slate of Officers is approved as presented. **Carried**

12. New business: None

13. Expressions of appreciation. Anne Grewar thanked the following people for their contributions:

- Derek Morphy and Wes Elias for their gift of music
- Carolyn Lutes and the hand bell choir
- Karen Lumley and Cathy Kinsman for their spiritual leadership
- Andrea Moffatt for her work running the church office
- Bill Craddock for his dedication to managing the church finances
- Jan Demeduk and all of the Sunday School teachers
- Gord Shawcross, John Swan, and the entire Property & Administration group
- Jeff Kremer for his effort in maintaining the building
- Allison Koots and Delores Jardine for coordinating the greeters and ushers
- All the ladies who make coffee every Sunday morning
- Doreen Craddock and the Anna Blair Circle for preparing the lunch for the AGM
- All of the Interest Group Chairs
- Tyler Craddock for managing the sound system every Sunday
- All of the members of the Service Team
- Kelvin Koots for recording the minutes of the Service Team meetings
- Paul Webster for his leadership as chair of the Service Team
- All of the members of the congregation for coming to St. Andrew's every Sunday
- Rita Swan and David Wreford for processing the offerings every Sunday

14. Closing prayer and adjournment: The meeting was closed with a prayer led by Cathy Kinsman. The meeting was adjourned at 12:50 pm.

Respectfully submitted by
Kelvin Koots,
Recording Secretary