

St Andrew's River Heights United Church
255 Oak Street
Service Team Meeting – Tuesday July 24, 2018
Minutes
Lounge @ 7:00 pm

Service Team Meeting:

Present: Paul Webster, Rob Siddell, Anne Grewar, Peter Brehaut, Michael Duncan, Lorne Hurst, Bill Craddock, Jeff Kremer, Linda Paul, Karen Lumley

Guests: Gord Shawcross, John Swan, Rita Swan

Administration

1. Call to Order: Greetings/Vision Statement

Paul Webster called the meeting to order at 7:02. We read the vision statement together.

2. Devotion: Karen read Philippians 1:9-10 and opened with prayer. She stated that the passage was particularly appropriate for the agenda.

3. Approval of Agenda

4. Minutes:

a) Approval of Minutes from May 15, 2018

- Amend minutes from April and May to include attendance. Linda will send the amended minutes to Andrea.

5. Business Arising: Any business will be dealt with in the body of the agenda.

6. Correspondence: Paul brought to our attention the website which outlines the work of General Council currently in session in Oshawa.

Bill Craddock shared a letter written to the Hungarian Interest Group and to Winnipeg Presbytery outlining the departure of the Hungarians from St. Andrews and the response of Presbytery to that departure. St Andrew's no longer has any responsibility toward the Hungarian Interest group.

Item for Discussion

- 1. Financial Update –** Bill reported that at the end of June the Church's deficit is greater than last year. . The main reasons are that fundraising is below budget, we installed a new phone system earlier this year, and repairs and maintenance expenditures are over budget.

Items for Decision

1. Property Interest Group Request – Consultant's Report

Gord Shawcross and John Swan, on behalf of the P&A Interest Group, presented a proposal from Nova 3 Engineering Ltd. to conduct a thorough and comprehensive analysis of the mechanical systems related to our heating and plumbing systems at the church. The P&A group had made this request in February, at which time the Service Team determined that it was not a budgeted item and that it should be included in their 2019 budget proposal. The estimated cost of this proposed assessment is approximately \$6000. The P&A group said that they believe it is necessary to do this analysis in order to be proactive in determining what the maintenance and replacement costs for our systems might be going forward.

Gord explained that we currently use the services of Mikkelson Coward to provide ongoing preventive maintenance to the heating system. The annual cost of this service is \$3000 plus parts. He added that every year the boiler is dismantled and inspected by the Provincial Government. It was noted that this has been carried out this year, and that the boiler passed inspection.

Gord noted that an earlier estimate for upgrading of our system was done by Mikkelson Coward with an estimated cost in excess of \$400,000. This estimate was done 3 years ago.

Following several questions from the Service Team Gord and John left the meeting and the ST continued the discussion at length. There was a thorough airing of questions and concerns not only of the cost involved in doing the assessment but also of the potential of what might happen should the system fail especially during the winter. It was not clear whether Nova 3 could conduct this assessment during the heating season although it was felt that it could be done at that time.

After a thorough and lengthy discussion, the ST agreed by consensus on 3 things:

- To reaffirm the decision made at the February 2018 Service Team meeting, that P&A should present this engineering study expenditure in its budget proposal for 2019;
- That P&A should gather at least 2 more estimates for the ongoing routine maintenance currently done by Mikkelson Coward in order to determine if perhaps there are cost savings to be had;
- That P&A should, in the interim, explore areas of cost savings before the commencement of the winter heating season, and before receipt of the Nova 3 engineering report (if approved in the 2019 budget) to ensure that there is no redundancy in the work currently being done. One example of this might be to reduce the horsepower of our current boiler so that daily attendance by a qualified boiler inspector may not be necessary. There

currently is an expenditure of approximately \$7000 annually for this service.

2. Ministry & Personnel Report – Position Descriptions

Michael Duncan presented three position descriptions for the consideration of the ST, viz., the part-time minister, the current minister and the Youth worker that are currently being proposed. A lengthy discussion ensued, and a number of changes were made to the descriptions. Michael agreed to present the changes to an upcoming M&P Interest Group meeting for further consideration and ultimately present the descriptions to the JPR Committee of Winnipeg Presbytery for approval. It was noted that there is some urgency to get these approved since Karen Lumley is currently carrying the full load of all the positions including preaching every Sunday.

It is not 100% clear at this time what the compensation will be for the 2 new positions.

Everyone expressed thank for Michael and the M&P group who had worked on these descriptions.

Item for Information

1. **Service Team Meeting Dates to December 2018:** the schedule for fall meetings was reviewed and approved.

Adjournment: the meeting adjourned at 9:50 PM

Vision Statement:

To Live as Christ would have us live, in love with compassion and seeking justice, by sharing God's grace, learning from scripture, growing through the Spirit and being transformed by faith.

Upcoming Service Team Meeting Dates:

Tuesday, September 18, 2018 @ 7:00 PM

Tuesday, October 16, 2018 @ 7:00 PM

Tuesday November 20, 2018 @ 7:00 PM

Tuesday December 18, 2018 @ 7:00 PM