

St Andrew's River Heights United Church
255 Oak Street
Service Team Meeting Minutes– Tuesday, April 24, 2018

Administration

- 1. Call to Order: Greetings/Vision Statement**
 - i. Paul acknowledged the presence of Michael Duncan as a guest of M&P at this meeting.
- 2. Devotion**
 - i. Karen led the group in opening prayer
- 3. Approval of Agenda**
 - i. Moved by Anne Grewar seconded by Peter Brehaut that the agenda be approved. Carried
- 4. Minutes:**
 - a) Approval of Minutes from March 20, 2018 Moved by Rob Siddall seconded by Jeff Kremer that the Minutes be approved. Carried
- 5. Business Arising**
 - i. Paul announced that the items arising will appear as part of the later agenda
- 6. Correspondence**
 - i. There was no correspondence

Items for Discussion

- 1. Treasurer's Report – Bill**

Bill made the Treasure's report and suggested that we are on budget with only a small deficit. The deficit is offset by an early contribution of \$12,500 by the Foundation. In response to questions, Bill reported that the Goods and Service Auction yielded \$2110; the Charmaine Bacon recital yielded \$560. Bill also suggested that there is need for a coordinator of the Garage Sale. So far no one has come forward. The POD for sale items will be parked in the parking spot behind the church.
- 2. Interest Group Presentation – Fellowship**
 - a. Betty Jubinville attended to present the work of The Fellowship Interest Group. The group continues to be very active and was thanked for its contribution to the fellowship and life of the church. In response to a question Betty indicated that at times the group feels isolated from decisions made by the Service Team. As Liaison with Fellowship, Anne Grewar suggested that there were things she could do to keep that information/communication more current.
- 3. Discussion re: Ministerial Change**

Paul Webster, Fred Cross, Karen Lumley met with Mary Best from Joint Pastoral Relations to discuss Karen's role and the changes that will be necessary because of Cathy Kinsman's departure. Several options were discussed-

- a part time youth worker who would be a lay worker/CDM-Congregational Designated Minister. This is a contract position and would not include any preaching. The person might assist with Sunday School and Messy Church also.
- Pulpit Supply-this person could be appointed on a limited basis to assist with preaching. E.g. 2 Sundays/month
It is suggested that no permanent solution be embarked upon until the new rules for filling vacancies are approved at General Council in July.
- It was suggested that Paul Webster could inform the Congregation about the next steps. It was also suggested that this might be a good time to do some visioning about the future.
- M&P suggested that it has some work to do before final plans are embarked upon or suggested to the Congregation. It was agreed that the Congregation needs to be kept informed moving forward.

Items for Decision

1. M & P Interest Group - Professional Development Request

- a. In response to a request from Cathy Kinsman for funding from her Continuing Education fund the following motion was passed:

Moved by Fred Cross Seconded by Anne Grewar

that St Andrew's River Heights United Church make monies for Entitlements to Continuing Education available to Rev. Cathy Kinsman to a maximum of \$696.50 (half of the 2018 budget year total allocation) to be used by June 30, 2018. This is on the understanding that she would follow the normal process of making the continuing education funding requests, supported by the usual details regarding the nature of the proposed expenses and following up with appropriate receipts and a report of the activities supported by these funds. Carried

2. Hungarian Church/Chapel/Boardroom

- a. The issue of the Hungarian Interest Group was discussed particularly in view of the Chapel's being turned into a Board Room. After some discussion it was agreed that letter to the group would be written and presented in person to that group possibly Sunday April 29, 2018 but not later than June 30, 2018. The letter would indicate the expectations of St. Andrew's for the continuing presence of the interest group at St. Andrew's. Linda Paul agreed to write the letter and share it with Paul Webster and Karen Lumley for final wording. Paul Webster and Bill Craddock will hand deliver the letter to the group.

3. Joint Summer Services – Westworth

- a. After some discussion it was agreed that St. Andrew's would partner with Westworth UC for the summer.
 - i. Moved by Bill Craddock seconded by Fred Cross that St Andrew's partner with Westworth United Church for July and August according to the schedule drawn up by Karen Lumley. Carried

Items for Information

1. Update – Church Title Document

- a. Thanks to the hard work of Deborah Metcalf and John Barber the Church Title Document is now up to date, accurate and legal.

2. Update – Day Care Lease Renewal

- a. A meeting was held with Day Care personnel on April 6, 2018. No final decisions have been made about the renewal of the lease.

3. Meeting – Westworth United Church

- a. Paul Webster and Karen Lumley will be meeting with personnel from Westworth United on April 25, 2018, to explore increased partnership between the 2 churches. Many churches are moving to amalgamation. This is a preliminary discussion only.

4. New Business

- a. Moved by Bill Craddock seconded by Jeff Kremer
That Michael Duncan be appointed as M&P chair effective immediately. Carried.
 - i. Fred Cross will continue to work with Michael to tidy some loose ends which the Interest Group is working on.

5. Announcements

- a. The Service Team recommends that St. Andrew's join with the rest of MNWO on May 27, 2018 for a joint service at the Annual and final MNWO Conference. Information will be given to the congregation and a determination will be made as to whether there is need for a bus to travel to the U of M.
- b. The planning meeting to set dates for the 2018-2019 calendar will be held on May 30. All those interested in reserving a date need to be represented at that meeting.

Adjournment

Next Meeting:

Tuesday, May 15, 2018