

St Andrew's River Heights United Church
255 Oak Street
Service Team Meeting - Tuesday February 20, 2018
Lounge @7:00 pm

Present: Karen Lumley, Cathy Kinsman, Paul Webster, Bill Craddock, Fred Cross, Peter Brehaut, Anne Grewar, and Kelvin Koots. **Regrets:** Jeff Kremer, Sharri Bertram.

Administration

- 1. Call to Order:** 7:00 pm by Chair Paul Webster
- 2. Devotion:** Paul Webster
- 3. Approval of Agenda: Motion:** Peter Brehaut/Fred Cross to approve the agenda which was distributed prior to the meeting. **Carried**
- 4. Approval of Minutes from January 23, 2018: Motion:** Bill Craddock/Fred Cross to accept the January Service Team minutes as circulated. **Carried**
- 5. Business Arising:** Bill informed everyone that dates have been scheduled for two fundraising events that were included in the 2018 budget. The Goods & Services Auction is scheduled for Sunday, April 22 after church, and the Garage Sale will take place on Saturday, June 2. Bill noted that we need someone to organize each of these events, and he also mentioned that he could assist with the Goods & Services auction. Paul offered to help with the Garage Sale but not as the lead organizer.
- 6. Correspondence:** None.

Items for Discussion

1. Treasurer's Report – Bill

Bill distributed the 2018 January Financial Statements. The statements show a surplus of \$7,353 as of the end of January 2018, which contrasts with last year's statements which had a deficit of \$3,780 for January 2017. However, Bill noted that the discrepancy is partly due to an insurance payment which went through earlier last year and was therefore reflected in the January statements. Considering this and various other factors, Bill said that the financial situation is more or less in line with last year. Bill also discussed the balance sheet which was included in the financial statements and said that it contains nothing that is out of the ordinary.

2. Annual General Meeting Update

The Annual General Meeting will take place on Sunday, February 25. Paul provided an update related to item 8 on the AGM agenda, "Governance working model review." Last year's Governance Report had indicated that the 2018 AGM would include a report on the governance working model, followed by vote on whether or not to adopt the model on a continual basis. However, it has been decided that this will be postponed and there will be no vote on the governance model at the 2018 AGM.

3. Nominating Committee Update

Paul provided the following updates from the nominations process:

- Anne Grewar will be taking on the role of Vice-Chair
- Rob Siddall will join the Service Team as a Member-at-large
- Lorne Hurst will join the Service Team as a Member-at-large
- Ruth McKenzie will continue as chair of Worship
- Glen Neufeld is willing to join the Service Team in some capacity

Items for Decision

1. Approval of Revised Police Record Check Policy

Fred reported that the Police Record Check Policy which was previously approved by the Service Team has been revised. The changes include updated web links to the Winnipeg Police Services and RCMP web pages, as well as replacing the term “Board” with “Service Team.” In addition, the revised document reflects a new requirement introduced by the United Church of Canada, which obligates ministers to certify that no criminal charges have been filed against them in the preceding year. A question was raised concerning whether or not all the Sunday School teachers have obtained the police record check as required by the policy. It was revealed that some Sunday School teachers have not. **Motion:** Fred Cross/Anne Grewar that the Service Team approve the Revised Police Record Check Policy. **Carried**

2. P & A Request – Church Heating System

The Service Team discussed a request from P&A which had been circulated prior to the meeting. The request involves hiring a professional consultant to provide a report on the state of the existing heating system. Dependant on the outcome of this report, the professional would also be asked to recommend options for replacing the system, and would then create a request for proposal and act as project manager should replacement be deemed necessary.

Bill commented on page 12 of the 2018 January Financial Statements, which is a delineation of Maintenance & Repairs expenses from 2011–2017. He noted the sudden increase in annual expenses paid to Mikkelsen-Coward beginning in 2014. This coincides with the time when former caretaker Lou Jubinville’s hours were reduced and his subsequent retirement. Bill explained that Lou Jubinville used to do much of the maintenance work on the heating system, whereas it is now being contracted out to Mikkelsen-Coward. However, Bill believes that these increased costs we have been paying for the last few years have not been excessive.

Also discussed was the difficulty of fundraising for a large project such as replacing the heating system. The last major fundraiser, “Living in the Image of God,” fell short of its goal, and it was noted that many people who pledged during that campaign have since

passed away. It was also noted that “Living in the Image of God” was an attractive fundraiser because it had six different components that received the funds.

Concern was expressed that the professional review of the heating system requested by P&A has not been included in this year’s budget. Furthermore, the 2018 budget is reliant on a projected increase in rent from the daycare as well as an increased grant from the Foundation in order to break even. The fact that we are in the process of negotiating a new lease with the daycare means that there is some financial uncertainty. The Service Team was in consensus that, given the current situation, P&A will be asked to delay its request for one year so that it can be revisited in time for the 2019 budget. Paul will communicate this decision to P&A.

Adjournment: 8:00 pm

Next Meeting:

Tuesday, March 20, 2018