

St Andrew's River Heights United Church
255 Oak Street
Service Team Meeting - Tuesday December 19, 2017
Lounge @7:00 pm

Present: Karen Lumley, Cathy Kinsman, Paul Webster, Bill Craddock, Fred Cross, Peter Brehaut, Anne Grewar, Sharri Bertram, Jeff Kremer, and Kelvin Koots.

Administration

1. **Call to Order:** 7:00 pm by Chair Paul Webster
2. **Approval of Agenda: Motion:** Fred Cross/Jeff Kremer to approve the agenda which was distributed prior to the meeting. **Carried**
3. **Approval of Minutes from November 21, 2017: Motion:** Anne Grewar/Jeff Kremer to accept the November Service Team minutes as circulated. **Carried**
4. **Business Arising:** None.
5. **Correspondence:** Paul made note of a letter from Presbytery indicating that any congregation expecting an increase in its assessment would be exempt for the year 2018.

Items for Discussion

1. Foundation Presentation – Deborah Metcalfe

- The portfolio value as of November 21, 2017 is \$902,502 as compared to last year's value of \$874,191. The growth in the portfolio over the past year has been 7.737%. The 5-year rate of return is 5.201%. Actual dividends and interest income on the portfolio stands at \$33,454 per year.
- The Board of the Foundation approved a distribution to the church of \$50,000 in 2018, which is \$15,000 greater than the distribution of \$35,000 in 2017.
- Annual donations to the Foundation remain low at \$7,287 this year.
- Frostiak & Leslie will be the auditors for the Foundation for the year ended December 31, 2017.
- This is Deborah's last year as Chair of the Board of the Foundation and she is hopeful that someone will step up to the position next year.

2. Treasurer's Report – Bill

Bill reported that as of the end of November, regular offerings were \$7,679 better than budget. Total income was \$5,806 better than budget while total expenses were \$6,631 under budget, so overall we were \$12,437 better than budget. Bill said that regular offerings probably won't be significantly higher than budget at year-end, but may meet our target of \$281,200. Fundraising revenue is expected to be under budget.

Most costs are in line except for Operations which has been under budget and hopefully will remain so. Bill is assured that there are no large outstanding bills, thanks to a new method of keeping track of the maintenance work done on the building. Staffing costs are

mostly in line, with the exception of caretaking which was a little over budget as there was some doubling-up during the change in staff.

Bill then provided an update on the Stewardship Campaign. At this point in time, it is projected that the 2018 campaign total will be about \$9,000 below the 2017 campaign total. Bill discussed a few possibilities for increased revenue in the coming year. He suggested that we decide on one major fundraiser for 2018, either a Garage Sale or Goods & Services Auction. It was also noted that we may get an increased amount of proceeds from the annual choir show. The Foundation has agreed to distribute an extra \$15,000 to the church compared to the previous year. It is believed that we could also negotiate a significant increase in the rental rate for the daycare, although this would not take effect until July 2018. Finally, we may need to adjust our agreement with the Hungarian Interest Group so that we are fairly compensated for their use of our space.

3. 2018 Budget Plan and Timeline

It was agreed that the January Service Team meeting will tentatively be rescheduled to January 23, 2018. Interest Groups must send their proposals for the budget by January 15. These will then be reviewed at the Finance meeting on January 21, and the budget will be presented to the Service Team for approval on January 23.

4. Nominating Committee

Paul informed the Service Team that he and Fred will ensure to have nominations in place before the AGM.

Items for Decision

1. Spirit Path

Bill distributed the draft Memorandum of Understanding between Spirit Path, St Andrew's River Heights United Church, and Winnipeg Presbytery. The agreement can be ended at any time by two of the three parties. One of the first actions to be taken according to this agreement is starting a process to hire a minister for Spirit Path. St Andrew's will designate a member to participate in this process. No member has been chosen at this moment but it was agreed that we would seek someone from the congregation. Bill presented a motion that the Service Team approve the Ministry Agreement between Spirit Path and St Andrew's River Heights United Church as outlined. The motion was carried.

Adjournment: 8:05 pm

Next Meeting:

Tuesday, January 23, 2017