

**St Andrew's River Heights United Church**  
**Service Team Meeting Tuesday October 18, 2016**  
**Lounge @7:00 pm**

**Administration**

**Call to order:** 7:00 pm by Vice-Chair Paul Webster.

**Present:** Karen Lumley, Cathy Kinsman, Paul Webster, Linda Paul, Bill Craddock, Fred Cross, Peter Brehaut, Shari Bertram, Anne Grewar, and Kelvin Koots. **Regrets:** Joan Stevenson. **Interest Group Annual Visit:** Tara McCallum from Christian Education

**Devotional:** Karen Lumley

**Approval of agenda:** The agenda was approved with the following changes:

- The item "Heating System" was removed from the agenda
- The item "Governance" was added to be discussed together with "Nominating"

**Approval of minutes from Sept 27, 2016:** The Service Team agreed to accept the minutes of the previous meeting subject to the addition of Lenore Miller's name in the third item, "Stewardship."

**Business arising: Update re: Hungarian Church:** Linda reported that she and Joan have arranged a meeting with Janet Walker in order to discuss the Hungarian Congregation and its relationship to St. Andrew's.

**Correspondence:** None.

**Discussion**

**1. Visit from Christian Education Interest Group – Tara**

- Broad vision: to welcome new families and keep them coming to church.
- Goals for the year: finding a curriculum that is both engaging and age-appropriate.
- Interest Group members: Tara McCallum, Jan Demeduk, Christine Adamson, Megan Dyck, and Anne Grewar.
- There are many new teachers this year, which has allowed for a larger number of classes, each with a smaller age-range.
- Challenges:
  - Recruiting teachers
  - Incorporating more music into the teaching
  - Police record checks: Tara is looking into registering our church as a "group," so that registration for the police record checks can be done online
- Dreams: Ideally, the Interest Group would love for there to be a baby room at the back of the sanctuary.
- The Interest Group has always strived to be affirming, for example:

- Incorporating different methods of teaching, because not all children learn the same way
- Using inclusive language
- Old library resources that were not appropriate have been removed, and new resources have been introduced

## **2. Working Paper- Interest Group and Service Team**

**a. Due to Joan's absence, the intended work was not accomplished on the working paper. That will resume in November.**

**b. November –Worship Interest Group Visit**

Paul, as liaison to the Worship Interest Group, has been in contact with them about their annual visit to the Service Team in November.

## **3. Remits – Cathy and Karen**

There are five remits which all churches need to vote on. Cathy and Karen proposed that at the February 2017 Service Team meeting, the congregation would be invited to attend from 7:00-7:30 for a presentation and discussion of Remits 1 and 2. The May 2017 Service Team meeting would follow this same format for Remits 3 and 4. Finally, at the November 2017 Service Team meeting we would present Remit 6. Everyone was in agreement with this proposal.

## **4. Stewardship – Cathy**

Cathy distributed the Stewardship Report. The goal is to raise \$325,000 in givings in 2017, compared to \$285,000 this year. The Stewardship Interest Group plans to do this by increasing participation among those who do not give. Cathy reported that the Stewardship mailing will go out around November 13-14.

## **5. Nominating/Governance – Linda**

Linda reported that according to the previous governance model, there will soon be five vacancies: Vice-Chair, Stewardship, Finance, Property & Administration, and Fellowship. The most important of these is the vice-chair. It was proposed that every member of the Service Team should be a potential vice-chair. Therefore, rather than recruiting a vice-chair from outside, we would recruit a member-at-large to take the place of whoever becomes vice-chair.

A similar model was proposed for the Interest Groups. Rather than nominating an Interest Group chair from outside, it was proposed to beef up the Interest Group and leadership might emerge from within.

Both the Governance and Nominating Interest Groups propose amending the Governance Working Model Terms of Reference so that the Interest Groups are allowed to meet as needed, rather than a minimum of eight times per year.

It was also proposed that the positions of Vice-Chair and Past-Chair could both be changed from two-year terms to one-year terms. Therefore, the new member to be recruited would be a member-at-large for one year. The Nominating Interest Group has a short list for the new member-at-large, but would like input from the Service Team. Service Team members can provide names to Nominating.

#### **6. June 21 Service Team Minutes**

Regarding the minutes of the June Service Team meeting, a correction was made to the Finance/Treasurer Report at the top of page 4: instead of “Bill then commented on P&A’s recommendation to replace the boiler,” the minutes will read “Bill then commented on P&A’s discussion regarding the boiler.” P&A has not recommended replacing the boiler.

#### **7. Fundraising events: Quiz Night – Cathy, Auction – Joan**

Cathy reported that planning for the Quiz Night is well underway. The Goods and Services Auction will take place on November 27.

#### **8. Finance/ Treasurer Report – Bill**

The financial statements to the end of September 2016 show that our deficit has not improved, being \$58,044. Regular offerings were \$2,325 over budget. However, total income was \$4,066 under budget, primarily because we had originally budgeted for the Goods and Services auction to take place in September.

Total expenses were \$12,149 over budget. This is largely due to Maintenance and Repairs, which were \$22,021 over budget. Bill noted that this does not include approximately \$5,000–\$6,000 of outstanding invoices. Office expenses were also over budget because colour photocopies are costing more than expected. Otherwise, most revenues and expenses are in line with budget or with the previous year.

**New Business:** Karen reported that the Outreach Interest Group has requested permission to put an announcement on the outdoor sign advocating a raise to the daily food allowance. The Service Team approved this request.

**Adjournment:** 9:10 pm

**Next Meeting: November 15, 2016 7:00 PM Lounge**

**Devotional for November: Paul Webster**