

**St Andrew's River Heights United Church**  
**Service Team Meeting - Tuesday March 21, 2017**  
**Lounge @7:00 pm**

**Present:** Karen Lumley, Cathy Kinsman, Paul Webster, Joan Stevenson, Bill Craddock, Fred Cross, Peter Brehaut, Anne Grewar, Jeff Kremer, and Kelvin Koots. **Regrets:** Sharri Bertram

### **Administration**

1. **Call to Order:** 7:00 pm by Chair Paul Webster
2. **Devotion:** Peter Brehaut
3. **Approval of Agenda:** The agenda was approved with the item "Hungarian Mission" moved from *Items for Discussion* to *Items for Decision*.
4. **Approval of Minutes from February 21, 2017:** The Service Team agreed to accept the minutes of the previous meeting as circulated.
5. **Business Arising:** Paul referred to Cathy Kinsman's Service Team Report (Feb. 22 – Mar. 21, 2017) which indicated she had "met with two individuals who are not feeling particularly welcomed here at St. Andrews." Paul asked what could be done to address this issue. Various Service Team members commented that if there is someone new or sitting on their own in church, we should greet them and make them feel welcome.
6. **Correspondence:** A notice of the upcoming workshop "Appreciative Inquiry: Reframing the Question" has been distributed to the Service Team.

### **Items for Information**

1. **Caretaker Update:** Kirk had a medical episode and is unable to work in the foreseeable future. He has offered his resignation and would like us to proceed with hiring someone to fill his position. In the meantime, Jeff Kremer has been doing the caretaking.
2. **Slip & Fall:** There was an injury caused by a fall on the public sidewalk. The City was made aware of the incident and promptly sent someone to sand the area. Paul asked how responsible we are for the sidewalk even though it is technically the City's responsibility.
3. **Goods & Service Auction Fundraiser Update:** The money raised from this fundraiser totaled \$3,230.

### **Items for Discussion**

1. **Worship Interest Group Presentation:** Ruth McKenzie, Rita Swan, and Kelly McKeag
  - The Worship Interest Group consists of the ministers (Cathy Kinsman, Karen Lumley), music personnel (Derek Morphy, Wes Elias), Ruth McKenzie, Rita Swan, Kelly McKeag, Jason Dyck, Barb MacDonald, and Margaret Pratt. The interest group also has various helpers: Allison Koots coordinates greeters, Delores Jardine coordinates ushers, and Colleen Watters coordinates readers.

- Responsibilities include organizing greeters and ushers, baptisms, communion, setting up the Christmas decorations, preparations for Easter, etc.
- New ideas: although there have not been many new developments, a contemporary worship service has been considered.
- Inclusivity: the sanctuary is wheelchair accessible, although the stairs to the chancel pose a barrier. Lighting could be better. The sound system sometimes has issues. A large-print bulletin has been available for the past few years. The *Voices United* hymn book has a words-only version available, but *More Voices* does not. The Worship Interest Group is aware of inclusive language and routinely examines the hymns and anthems and makes changes as needed.
- The interest group ensures that music during worship is of a variety of musical styles. The junior choir has re-emerged and it is hoped that there will be enough interest in order for it to remain active.

**The following three items were brought to the attention of the Service Team:**

1. **Wedding fees:** The Worship Interest Group has discussed simplifying and reducing the wedding fees as they are currently quite high compared to other churches. The interest group has proposed that the Event Assistant fee be eliminated and instead covered by the Sanctuary fee. The Service Team agreed to this change.
2. **Josh Ward's graduation:** Since Josh has long been a part of our church and preached on several occasions, it is expected that there will be a send-off of some kind. The Worship Interest Group offered to spearhead a collection, to which the Service Team agreed.
3. **Pulpit supply:** The Worship Interest Group would like to remind everyone that the budget for pulpit supply does not have extra money available to other interest groups. All interest groups should be informed that if they would like to bring in a speaker, they are responsible for the cost.

## 2. Quarterly Interest Group Updates

**Fellowship (Anne):** Anne attended the Fellowship meeting on February 1<sup>st</sup>. This interest group is very busy. Recently they have been involved in planning the Easter breakfast and a St. Patrick's Day event for seniors.

**Stewardship (Joan):** This interest group meets at least once per month. Although the objectives of the Stewardship campaign were not met, there have been some positive signs. The group plans to introduce a twelve-month plan which focuses on people's commitment and reasons for giving.

**Property & Administration (Fred):** Since P&A records clear and detailed minutes which are distributed to the Service Team each month, it was decided that P&A might not have to provide Quarterly Reports. Joan will consult with the Governance Group in order to make the final decision.

**Foundation:** Paul mentioned that the Foundation would like to move into investments that provide a greater return. He noted that Deborah Metcalfe, the St. Andrew's Foundation Board Chair, was planning on approaching the Winnipeg Foundation to ask them if they had an interest in managing the St. Andrew's Foundation assets.

### 3. Governance Group Update – Joan

Joan reported that there are eleven months until the end of the interim model. The recent evaluation of the governance working model had a response rate of 82%. Most respondents indicated that the model is working well. The only issue identified by the evaluation is communication. The Service Team will discuss this issue at the next meeting. Joan also reported that the liaison pairs indicated on page 2 of the Interim Reference Guide will remain the same for the term 2017–2018.

### 4. Treasurer's Report – Bill

Bill presented the February 2017 Financial Statements. Most revenues and expenses are on budget. Regular offerings were slightly under budget, partly because one member who used to provide their yearly offering in December on a deferred basis is now on PAR. Maintenance & Repairs were over budget. Overall our deficit was slightly more than budgeted.

At the Service Team meeting on January 17, 2017, it was resolved that our church open an Investor's Edge investment account. Bill reported that although several meetings with the bank have taken place, the investment account is not yet tradeable.

## Items for Decision

### 1. Hungarian Mission – Karen

Karen has met with the Hungarian Interest Group to discuss a few matters. The group feels it is more than just an "interest group" and asked if it could be called the "Hungarian Mission Interest Group." The Service Team discussed that perhaps another name such as "Hungarian Ministry" might be more suitable. The group is making an effort to improve communication and has offered a representative, Zsolt Kovacs, to communicate with the Service Team. Finally, the group has requested approval of its budget. **Motion:** B. Craddock/F. Cross to approve the Budget of the Hungarian Interest Group for 2017. **Carried**

**New Business:** None.

**Adjournment:** 8:50 pm

**Next Meeting:**

**Tuesday, April 18, 2017**